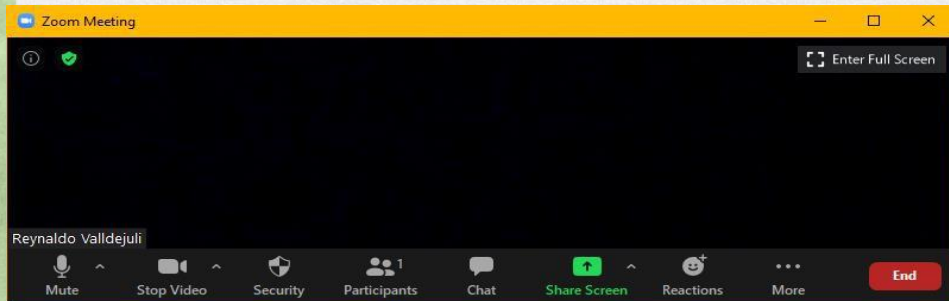


# Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
  - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
  - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



**NOTICE: In accordance with the Americans with Disabilities Act, if you need special assistance at this meeting please contact [ldoecommunications@la.gov](mailto:ldoecommunications@la.gov).**



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## EdLink Office Hours

May 20, 2021

Visit the [EdLink 360 support page](#)  
for copy of the webinar deck.

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# Agenda

- EdLink Go Live
- EdLink Milestone & Progress Updates
- EdLink Reported Issues/Status & Dashboard Update
- 2021-2022 Parallel Data Collections



# EdLink Milestones & Progress Updates



# LEA User Set Up, Support & Progress Tracking

It is imperative that all school systems are set up & submitting data to EdLink 360 by May 31st.

Staff IDs Completed	EdLink Security Coordinator Set Up	LEA IP Address Whitelisted with Vendor	At Least One EdLink K12 Data Analyst Set Up	LEA Submitting Extracts to EdLink 360	EdLink K12 Data Analyst Access Dashboards
See <a href="#">EdLink School System Progress Summary</a>					

**Data Systems & User Support team will be working with LEAs to meet the following milestones:**

- ALL LEAs can access the dashboards:
  - EdLink Security Coordinator approved - week of April 26th-30th *(adjusted week of May 3rd-7th)*
  - One K12 Data Analyst approved - week of May 17th-21st
- ALL LEAs can submit extracts:
  - Whitelisted & FTP Credentials established - week of May 3rd-7th *(adjusted week of May 10th-14th)*
  - Submitted files to EdLink 360 - week of May 24th-28th

# Critical EdLink Milestones

LDOE EdLink Project Management team is committed to putting the following milestones in place to support the continuation of the EdLink project:

Milestone	Timeline	Status
PowerSchools deploys product update - EdLink dashboards restored to full functionality; most known product issues resolved; few LEA specific issues have surfaced and worked case by case	week of May 3rd-7th	COMPLETE
EdLink Project Management team supports school systems NOT currently set up or submitting data to EdLink; strategic one-on-one weekly training provided to NEW users (ongoing)	week of May 3rd-7th	COMPLETE (Ongoing)
EdLink Project Management team implements system issues & resolution <a href="#">tracker</a> posted on EdLink support; tracker updated daily to reflect system enhancements, reported issues and issues resolved	week of May 10th-14th	COMPLETE



# Critical EdLink Milestones (contd.)

LDOE EdLink Project Management team is committed to putting the following milestones in place to support the continuation of the EdLink project:

Milestone	Timeline	Status
EdLink Project Management team releases a set of data quality dashboard improvements to support LEAs continued submissions to EdLink; data managers provide valuable feedback	week of May 10th-14th	COMPLETE
EdLink Project Management team releases a set of data reporting dashboards to provide additional ways to review and validate EdLink data; training provided to all data managers on these dashboards during EdLink office hours; data managers provide valuable feedback	week of May 17th-21th	ON TRACK
ALL School Systems are successfully submitting data to EdLink, accessing dashboards, and providing input and feedback to drive immediate and future milestones for the EdLink project	week of May 24th-28th	ON TRACK



# EdLink 360 Reported Issues & Dashboard Updates



# EdLink Reported Issues Tracking

## **NEWLY REPORTED THIS WEEK:**

- Clarification on staff assignment keys across various staff extracts
  - LDOE is currently reviewing all extracts for consistent keys where applicable
- Overlapping discipline actions (OSS/OSE with other discipline actions)
  - Also clearing up conflicting information in legacy SIS vs. EdLink user guide
- Error handling between eScholar & EdLink around LASID and Local ID
  - Ensure consistency with errors between SIS & EdLink
- K-3 Literacy ADQs – LDOE will review all existing ADQs to ensure proper error handling

## EdLink Reported Issues Tracking

- **LDOE Process to Issue Resolution:**

- Issue is received via email from data manager; clarifying questions are asked
- Ticket is generated in Data Systems & User Support tracking system; work is assigned to staff or vendor
- Staff completing work often engages others to ensure approach and fix will address the error/issue
- Work is complete and reviewed/signed off by manager
- Fix implemented: immediately or on release schedule

*NOTE: ADQ updates are implemented once per week on Fridays by PowerSchool.*



# EdLink Data Validation Dashboard Release

Data Validation dashboards are now available. These dashboards can be used to further validate your submitted data.

## Student Data Validation:

Oct, Feb & EOY snapshots including the following data points

- Total & MFP enrollment counts, special population counts, potential dropouts, attendance rates, discipline, etc.

## Assessment Data Validation:

- K-3 Assessment data
- LEAP 2025 HS assessment roster data (fall & spring testers)

# EdLink Data Validation Dashboard Demo

## Student Data Validation:

- You must be submitting 2020-21 data to EdLink to take advantage of this dashboard
- Retroactive creation of Oct/Feb snapshots are leading to some differences in counts
- If not submitting attendance/absences, attendance rate will display at 100%
- Subgroup data that is not available at this time: migrant & eScholar DirectMatch
- Other data not available at this time: Discipline numbers
- NOTE: Potential dropout numbers will not be accurate until 2019-20 historical data is loaded

## Assessment Data Validation:

- You must be submitting K-3 assessment data and student class schedules to take advantage of these dashboards



# EdLink Usage and Data Dashboard Step by Step

File extracts should be uploaded to the PowerSchool sFTP server daily, no later than **7:00pm**. Files are processed and results are available in EdLink 360 by **7:00am** the following morning

EdLink 360 Usage and Data dashboards should be reviewed in the following order:

**1. File Errors** – errors that prevent the file from being processed

*e.g. invalid file signature, invalid file name, required columns missing, etc.*

**2. File Record Rejection** – errors that prevent the record from being loaded to the data warehouse

*e.g. data type mismatch, duplicate records, data exceeds defined column length, etc.*

**3. Data Quality** – Advanced Data Quality (ADQ) checks that are LDOE specific and run after the data has loaded to the data warehouse as they often involve comparing different data points.

*e.g. US entry date checks, invalid ethnicity/race flags, school with no enrollments, LASID does not exist, etc.*



## **2020-2021 Parallel Data Collection Next Steps & Reminders**



# 2020-21 Parallel Data Collection Next Steps...

- Continue to submit EdLink 360 extracts regularly, report system errors or issues, and review identified/resolved issues tracker posted on the [EdLink 360 support page](#).
- Ensure Staff IDs are submitted, EdLink security coordinators are in place, and data managers are set up with Data Analyst K12 to access EdLink dashboards.
- Interact in the dashboards, become familiar with navigating, and review available reporting dashboards.
- Reach out to Data Systems & User Support team for one on one training and support through the EdLink submission process.
- Continue with 2020-2021 parallel data collections
  - Legacy systems
  - EdLink 360

## EdLink Office Hours

- EdLink Office Hours **10:00 am**
- Thursday 5/27
- <https://ldoe.zoom.us/j/96068167577>

## Data Coordinator Office Hours

- Data Coordinator Office Hours **1:00 pm**
- Thursday 5/20, 5/27
- <https://ldoe.zoom.us/j/93069704449>

## Data Coordinator Monthly Webinar

- Data Coordinator Webinar **1:00 pm**
- Thursday 6/10
- <https://ldoe.zoom.us/j/976397929>